

CLERK'S OFFICE

APPROVED

Date 11-9-10

Submitted by: Chairman of the Assembly at
the Request of the Mayor
Prepared by: Public Works
For Reading: November 9, 2010

**ANCHORAGE, ALASKA
AR No. 2010-325**

A RESOLUTION OF THE MUNICIPALITY OF ANCHORAGE APPROPRIATING THIRTY-FIVE THOUSAND DOLLARS (\$35,000) FROM THE BIRCH TREE/ELMORE LIMITED ROAD SERVICE AREA (LRSA) FUND BALANCE (FUND 111) TO THE BIRCH TREE/ELMORE LRSA BP2010 OPERATING BUDGET (FUND 111), PUBLIC WORKS DEPARTMENT, ADMINISTRATION DIVISION FOR ANNUAL ROAD MAINTENANCE SERVICES.

WHEREAS, the Public Works Department, Administration Division is authorized to administer Birch Tree/Elmore LRSA funds appropriated by the Anchorage Municipal Assembly; and

WHEREAS, Thirty-Five Thousand Dollars (\$35,000) of undesignated fund balance is available in Birch Tree/Elmore LRSA Fund Balance (Fund 111); and

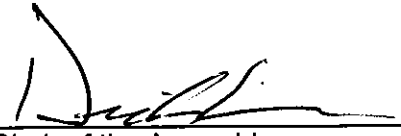
WHEREAS, said funding is needed by the Birch Tree/Elmore LRSA for annual road maintenance services; now, therefore,

THE ANCHORAGE ASSEMBLY RESOLVES:


Section 1. The sum of Thirty-Five Thousand Dollars (\$35,000) is hereby appropriated from the Birch Tree/Elmore LRSA Fund Balance (Fund 111) to the Birch Tree/Elmore LRSA BP2010 Operating Budget (Fund 111), Public Works Department, Administration Division.

Section 2. This resolution shall take effect immediately upon passage and approval by the Anchorage Municipal Assembly.

PASSED AND APPROVED by the Anchorage Assembly this 9th day of November, 2010.


Chair of the Assembly

ATTEST:


Municipal Clerk

Departmental Appropriation:
Public Works Department: \$35,000 (Fund Balance)

MUNICIPALITY OF ANCHORAGE

ASSEMBLY MEMORANDUM

No. AM 584-2010

Meeting Date: November 9, 2010

FROM: MAYOR

SUBJECT: A RESOLUTION OF THE MUNICIPALITY OF ANCHORAGE APPROPRIATING THIRTY-FIVE THOUSAND DOLLARS (\$35,000) FROM THE BIRCH TREE/ELMORE LIMITED ROAD SERVICE AREA (LRSA) FUND BALANCE (FUND 111) TO THE BIRCH TREE/ELMORE LRSA BP2010 OPERATING BUDGET (FUND 111), PUBLIC WORKS DEPARTMENT, ADMINISTRATION DIVISION, FOR ANNUAL ROAD MAINTENANCE SERVICES.

The attached Resolution appropriates \$35,000 from the Birch Tree/Elmore LRSA Fund Balance (Fund 111) to the Birch Tree/Elmore LRSA BP2010 General Operating Budget (Fund 111), Public Works Department, Administration Division for annual road maintenance services. Poor soils and shallow utilities encountered during various summer road and drainage repair projects resulted in increased costs from initial estimates. As a result, additional funds will be needed to supplement the BP2010 Operating Budget in order to provide adequate funding for annual road maintenance services for the remainder of the year.

The proposed appropriation of undesignated fund balance is in conformance with the Birch Tree/Elmore LRSA Fund Balance Designation Policy (Exhibit A). After the appropriation, there will be sufficient fund balance set aside for bond rating purposes and emergency road work.

The Birch Tree/Elmore LRSA Board of Supervisors supports this resolution and recommends that the Assembly approve the appropriation.

The accounting detail is as follows:

REVENUE

Account Number	Account Name	Amount
111.0740	Fund Balance	<u>\$35,000</u>
	REVENUE TOTAL	\$35,000

EXPENDITURE

Account Number	Account Name	Amount
111.7441.3808.BP2010	Contractual Services Other	<u>\$35,000</u>
	EXPENDITURE TOTAL	\$35,000

THE ADMINISTRATION RECOMMENDS APPROVAL OF THE ATTACHED RESOLUTION APPROPRIATING THIRTY-FIVE THOUSAND DOLLARS (\$35,000) FROM THE BIRCH TREE/ELMORE LRSA FUND BALANCE (FUND 111) TO THE BIRCH TREE/ELMORE

**LRSA BP2010 GENERAL OPERATING BUDGET (FUND 111), PUBLIC WORKS
DEPARTMENT, ADMINISTRATION DIVISION, FOR ANNUAL ROAD MAINTENANCE
SERVICES.**

Prepared by: Maurice Robinson, Superintendent, Administration Division

Approved by: Ron Thompson, P.E., Director
Public Works Department

Fund certification: Lucinda Mahoney, CFO
111.0740 \$35,000
(Birch Tree/Elmore LRSA Fund Balance)

Concur: George J. Vakalis, Municipal Manager

Respectfully submitted: Daniel A. Sullivan, Mayor

EXHIBIT A

BIRCHTREE ELMORE LIMITED ROAD SERVICE AREA SERVICE AREAS OPERATING MANUAL

XII. FUND BALANCE DESIGNATION POLICY

- A. All service areas have an established fund balance designation policy, designating a percentage of prior year service area revenues set aside and held in the service area fund balance for specific uses.
- B. Fund balances are not intended to be held for construction projects for limited road service area road work because they have only limited road maintenance authority, but rural road service areas are authorized to do so because they have road construction authority.
- C. Fund balances are not intended to prevent a reduction of mill levies and may, consequently, be used to fund budgets and inherently reduce mill levies.
- D. Components of the policy,
 - 1. Municipal bond rating set aside, currently 8.25%:
 - a. this amount is financially determined as a percentage of revenues based on municipal bond rating requirements.
 - b. this amount must be maintained in the fund balance and cannot be used by the service area.
 - c. historically, these funds have not been used by the municipality.
 - 2. Emergency road work set aside, generally 20%:
 - a. this amount is used for inordinate snow and ice events, emergency road repairs and other unexpected road maintenance needs.
 - b. this amount is used for board and administration-determined needs that the service area budget is unable to fund.
 - c. historically, these funds have been used from time to time and are replenished over a period of a year or two.
 - 3. Road improvement work set aside (see section B. above regarding road work authority)
 - a. this amount is primarily used for summer projects that have long term road maintenance reduction aspects.
 - b. this amount is used for board and administration discretionary projects that will ensure safe, drivable and well maintained rural roads.
 - c. historically, these funds have been used on an annual or a few-year basis for planned long-term improvements/road maintenance reduction work and are replenished from time to time through prior year budget carry-over funds.

Content ID: 009476**Type:** AR_FundsApprop - Funds Approp Resolution

Title: A RESOLUTION OF THE MUNICIPALITY OF ANCHORAGE APPROPRIATING THIRTY- FIVE THOUSAND DOLLARS (\$35,000) FROM THE BIRCH TREE/ELMORE LIMITED ROAD SERVICE AREA (LRSA) FUND BALANCE (FUND 111) TO THE BIRCH TREE/ELMORE LRSA BP2010 OPERATING BUDGET (FUND 111), PUBLIC WORKS DEPARTMENT, ADMINISTRATION DIVISION FOR ANNUAL ROAD MAINTENANCE SERVICES

Author: williamstd**Initiating Dept:** Maint_Op**Date Prepared:** 10/12/10 8:26 AM**Director Name:** Alan J. Czajkowski**Assembly Meeting Date:** 11/9/10

<u>Workflow Name</u>	<u>Action Date</u>	<u>Action</u>	<u>User</u>	<u>Security Group</u>	<u>Content ID</u>
Clerk_Admin_SubWorkflow	10/28/10 11:06 AM	Exit	Joy Maglaqui	Public	009476
MuniManager_SubWorkflow	10/28/10 11:06 AM	Approve	Joy Maglaqui	Public	009476
Finance_SubWorkflow	10/20/10 8:25 AM	Approve	Lucinda Mahoney	Public	009476
OMB_SubWorkflow	10/14/10 11:11 AM	Approve	Cheryl Frasca	Public	009476
Maint_Op_SubWorkflow	10/12/10 9:04 AM	Approve	Alan Czajkowski	Public	009476
FundsAppropWorkflow	10/12/10 9:03 AM	Checkin	Terese Williams	Public	009476